



## Electrical Contractors Association of Saskatchewan

PO Box 21077  
Regina, SK S4V 1J4  
Phone (306) 537.0982 / 306.539.3939  
[www.ecasask.ca](http://www.ecasask.ca)

### Board of Directors Meeting

January 29, 2019

9:30 – 11:30 PM

Regina Trades and Skills Centre

1275 Albert Street

Call in: 1.866.296.5646 Code 786617#

### AGENDA

**CALL TO ORDER:** Chair, Come Prefontaine

**ADOPTION OF THE AGENDA:** (as distributed)

**APPROVAL OF THE MINUTES:** December 4, 2018 (as distributed)

#### **REPORTS:**

1. Executive Director – Doug Folk
  - Elections 2018 – AGM (handout)
  - By-laws changes (attached)
  - Registered Contractors update
  - Liaison Committee report
  - Masters License update
  - TSASK
  - Homeowner's permits
  - Electrical Design Committee Terms of Reference
  - Tech Committee report
  - Succession Committee update
  - Membership Drive 2019 report
2. Treasurer's Report (financial statements to December 31, 2018) (handout)
  - Budget 2019 – handout
  -
3. Committee Reports:
  - Saskatchewan Bid Depository Inc. Report
    -
  - Saskatchewan Construction Association Advisory Council Report – Rob Istace
    - Terms of Reference
    - Prompt Payment
    - HST harmonization
  - SATCC – James Wishart, Kelly Timmerman
    - Update on harmonization
  - CECA
4. New Business:
5. Meeting Calendar:
  - Tuesday, April 30, 2019
  - Tuesday September 12, 2019
  - Tuesday, December 11, 2019
  - TBD January BOD & 2017AGM



"Overall Improvement of the Electrical Industry"





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### 2017 Annual General Meeting

January 29, 2019

11:30 PM

Following the Board of Directors Meeting  
Regina Skills and Trades Centre

### AGENDA

**CALL TO ORDER:** Chair, Come Prefontaine

**ADOPTION OF THE AGENDA:**

**ADOPTION OF THE MINUTES:** (February 28, 2017 minutes as distributed)

**PROCEDURAL OVERVIEW of the Meeting** – Doug Folk

- Confirmation that as per the Non Profit Act, proper notice of the AGM was provided
- Confirmation that as per the By Laws of the Corporation a quorum is present
- All eligible Member companies have **one** vote
- A simple majority vote shall rule
- Rules for nomination from the floor and voting process
- Approval of by-law changes requires 2/3 majority vote
- Board presentations (service plaques) Rob Istace, Wes Saworsky, Garnet Connelly

1. Approval of the President's Welcome Introductions & Report
2. Approval of the Treasurer's Report (financial statements December 31, 2017) (distributed)
3. Approval of the By-Law changes as distributed
4. Ratification of the 2019 Board of Directors as distributed
5. **RESOLUTION REGARDING THE ACTS OF THE OFFICERS AND DIRECTORS:** THAT all decisions and actions of the officers and directors of the association from January 01, 2017 to December 31, 2017 be ratified and indemnified.

**Motion to Adjourn:**

12:00 Lunch

12:30 Presentation by IES – TBA



"Overall Improvement of the Electrical Industry"



ECA of SK. Proposed Bylaw changes for 2018 AGM:

## **ARTICLE VII - VOTES OF MEMBERS**

- a) Every owner, part-owner, partner or designated executive of every member of the Association shall be entitled to attend the special meetings of the Association and to vote thereat.

Proposed change:

- a) Special Meetings:
  - a. The designated representative(s) of every member of the Association shall be entitled to attend the special meetings of the Association, only the elected Board of Directors shall vote thereat.
- b) Annual General Meeting
  - a. every member, through a designated representative present or by proxy shall have one vote.
  - b. Every member shall be entitled to determine and designate who may cast a vote for or on behalf of that member and shall, if required by the Board of Directors or the Executive Director of the Association, provide such designation in writing prior to any vote.
  - c. Any member may appoint a proxy to vote for and on behalf of a member, subject to the provisions of the Act and such proxy may be in the form as the Directors shall from time to time approve and shall further be deposited with the President or Executive Director of the Association prior to the convening of the Annual General Meeting of the Association.
- c) All acts done or decisions taken at any meeting shall, notwithstanding that it be afterwards discovered that there was some defect in an individual's right to vote for and on behalf of a member or that any person voting either individually or for and on behalf of a member is disqualified, be as valid as if every such person voting was qualified to so vote.
- d) Meetings by Telephone or other Electronic Means: The Board of Directors are authorized to meet and conduct business by telephone, video conference, email or other electronic means. The same authorization shall apply to all standing and ad hoc committees.

## **ARTICLE VIII – OFFICERS AND DIRECTORS (new)**

### **SECTION 1**

- h) A designated representative from each local committee (Saskatoon Electrical Contractors Association and Electrical Contractors Association of Regina) shall be recommended as a Director on the ECA of Saskatchewan Board of Directors. Length of the position is two years.
- i) Should any Director positions, except for the Past-Chair position, on the ECA of Saskatchewan Board of Directors become vacant at any time, the BOD shall have the authority to appoint an interim replacement.

If the vacant position is one recommended by a local committee, ECA of Saskatchewan BOD shall request a new recommendation at the earliest convenience from the local committee. The appointee shall remain in the interim position until the next AGM.

### **SECTION 2 (Add)**

- i) External Committees:
  - Saskatchewan Electrical Technical Committee
  - Electrical Contractors Association of Regina
  - Saskatoon Electrical Contractors Association
  - Saskatchewan Electrical Design Committee